

1 THE REGULAR MEETING  
2 OF THE  
3 BOARD OF DIRECTORS  
4 TRABUCO CANYON WATER DISTRICT  
5 DECEMBER 16, 2009  
6

7 The Regular Meeting of the Board of Directors of the Trabuco Canyon  
8 Water District (TCWD) was called to order by President Matt Disston at 7:00  
9 p.m. at Trabuco Canyon Water District's office located at 32003 Dove Canyon  
10 Drive, Trabuco Canyon, CA. Sharon E. Smith, Secretary/Treasurer, recorded  
11 and transcribed the minutes thereof.

12 **DIRECTORS PRESENT**

13 Matt Disston, President  
14 Mike Safranski, Vice President  
15 Glenn Acosta  
16 Ed Mandich

17 **DIRECTORS ABSENT**

18 Jim Haselton

19 **STAFF PRESENT**

20 Don Chadd, General Manager  
21 Hector Ruiz, District Engineer  
22 Sharon E. Smith, Secretary/Treasurer  
23 Michael Perea, Special Projects Manager

24 **PUBLIC PRESENT**

25 No members of the public were present.

26 **PLEDGE OF ALLEGIANCE**

27 President Disston led the Board and staff in the pledge of allegiance.

28 **PUBLIC COMMENTS**

There were no public comments.

**ORAL COMMUNICATION**

There were no comments.

**DIRECTOR'S COMMENTS**

Director Acosta provided information from the recent Water Advisory Committee of Orange County meeting.

President Disston reviewed potential effects to the South Orange County Wastewater Authority due to issues surrounding the marine life reserve area in South Laguna Beach.

**REPORT FROM THE GENERAL MANAGER**

Mr. Don Chadd, General Manager, stated that he spoke with Director Haselton whose health is improving.

Mr. Chadd also noted that an alternate information technology service provider is being secured due to existing service issues.

The ACS business system has been installed; workshops on the purchase order and service order systems have been conducted.

The recent rain storms produced almost four inches of rain, and Dove Lake has three feet of freeboard. Dry water recovery system water is being sold to Santa Margarita Water District.

**ITEMS TOO LATE TO BE AGENDIZED**

No items were presented for consideration.

**ACTION CALENDAR**  
**ANNUAL ORGANIZATIONAL MEETING**

**1A. ELECTION OF BOARD OFFICERS**

Mr. Chadd stated that, pursuant to the District's General Policy and Rules and Regulations, elections for the offices of President and Vice President should be held at this time.

**Office of President**

Mr. Chadd opened the nominations for the office of Board President.

MOTION: A motion was made by Director Mandich and seconded by Director Disston nominating Director Mike Safranski as Board President. There were no further nominations, and Mr. Chadd closed the nominations. Director Safranski was

1 voted Board President with a 4-0 vote with Director  
2 Haselton not in attendance.

3 **Election of Vice President**

4 Newly-elected President Safranski opened the nominations for the office  
5 of Vice President.

6 MOTION: A motion was made by Director Acosta and seconded by  
7 Director Disston nominating Director Ed Mandich as Board  
8 Vice President. There were no further nominations, and  
9 President Safranski closed the nominations for the office  
10 of Vice President. Director Mandich was voted Board Vice  
11 President with a 4-0 vote with Director Haselton not in  
12 attendance.

13 **1B. COMMITTEE MEMBERS AND AGENCY REPRESENTATIVES ASSIGNMENTS**

14 Following a brief discussion, President Safranski requested that this  
15 matter be deferred to the January 20, 2010 Regular Board Meeting to allow him  
16 sufficient time to make determinations for the Committee members and agency  
17 representatives assignments.

18 President Safranski thanked former President Disston for his excellent  
19 efforts in representing Trabuco Canyon Water District. All present  
20 concurred.

21 **CONSENT CALENDAR**

22 President Safranski announced that all matters under the Consent  
23 Calendar would be approved by one motion unless a Board Member requests a  
24 separate action on a specific item.

25 MOTION: A motion was made by Director Disston and seconded by  
26 Director Acosta to approve the Consent Calendar, Item Nos.  
27 1A through 1G, as presented. The motion carried 4-0 with  
28 Director Haselton not in attendance.

**ACTION CALENDAR (CONTINUED)**

29 President Safranski stated that the General Manager and staff had  
30 reviewed all matters under the Action Calendar prior to the Board's  
31 consideration.

**ADMINISTRATIVE MATTERS**

1 **ITEM NO. 1H. STATUS UPDATE RELATING TO WATER MONITORING AND WATER**  
2 **CONSERVATION EFFORTS**

3 Mr. Chadd discussed the year-to-date water allocation tables provided  
4 by the Municipal Water District of Orange County and referred the Directors  
5 to their personal water consumption data.

6 **FINANCIAL MATTERS**

7 **ITEM NO. 1I. DISCUSSION AND POSSIBLE ACTION RELATING TO GASB 45**  
8 **ACTUARIAL VALUATION**

9 Mr. Chadd stated that the final GASB 45 Actuarial Valuation was  
10 provided to the District. The valuation was necessitated for Fiscal Year  
11 ended June 30, 2009 and concerns the cost of health care benefits for  
12 annuitants. He provided benchmarks for several ten-year periods.

13 **MOTION:** A motion was made by Director Disston and seconded by  
14 Director Acosta to receive and file the GASB 45 Actuarial  
15 Valuation for Fiscal Year ended June 30, 2009 and to ratify  
16 the Agreement for Services with The Epler Company. The  
17 motion carried 4-0 with Director Haselton not in  
18 attendance.

19 **ENGINEERING MATTERS**

20 **ITEM NO. 1J. STATUS UPDATE AND POSSIBLE ACTION RELATING TO ROSE CANYON**  
21 **AND LANG WELLS UPGRADES TO TREATMENT FACILITIES**

22 Mr. Hector Ruiz, District Engineer, stated that the contractor, R C  
23 Foster Corporation, has submitted the necessary contract documents and other  
24 information. The contractor was provided the Notice to Proceed at the  
25 December 14, 2009 project kick-off meeting. Submittals will be provided in  
26 the near future, and construction activities will commence in late January or  
27 early February of 2010. Recommendation will be made in January for  
28 contractual assistance to review submittals and inspection services.

Mr. Ruiz recommended that GMU Geotechnical, Inc. be selected to provide  
geotechnical services.

**MOTION:** A motion was made by Director Disston and seconded by Vice  
President Mandich to authorize the General Manager to enter  
into an Agreement for Services with GMU Geotechnical, Inc.  
for Geotechnical Observation and Testing Services at a cost

not to exceed \$21,960.00. The motion carried 4-0 with Director Haselton not in attendance.

Director Disston recommended that a groundbreaking ceremony take place at the project site; Directors and staff concurred.

**ITEM NO. 1K. STATUS UPDATE AND POSSIBLE ACTION RELATING TO BAKER REGIONAL WATER TREATMENT FACILITY**

Mr. Ruiz provided a status update related to the project and made recommendation to the Board.

**MOTION:** A motion was made by Director Acosta and seconded by Director Disston to receive and file the status update, to continue participation in the project, and to authorize the General Manager to execute the Baker Pipeline Capacity Transfer Memorandum of Understanding on behalf of the District.

**DISCUSSION:** Discussion took place relating to the Municipal Water District of Orange County's participation in the project (advisory role only).

**VOTE:** The motion carried 4-0 with Director Haselton not in attendance.

**LEGISLATIVE MATTERS**

**ITEM NO. 1L. REVIEW OF LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL ITEMS**

Mr. Chadd distributed a December 13, 2009 memorandum which was forwarded to the Municipal Water District of Orange County (MWDOC) concerning resolution to governance issues and other matters. A representative group of elected officials will meet with MWDOC elected officials to address concerns prior to further action(s).

The Board received and filed the status update.

- END ACTION CALENDAR -

**ITEMS TOO LATE TO BE AGENDIZED**

No items were brought forward for consideration.

**OTHER MATTERS**

Mr. Chadd provided information concerning the Arbor Day Memorial Park which will be constructed in the City of Rancho Santa Margarita. Homeowner associations, Santa Margarita Water District, and TCWD have been requested to

1 provide some type of support for the park. TCWD could provide labor to re-  
2 locate large boulders for the monument area. The Directors concurred.

3 **ADDITIONAL DIRECTORS' COMMENTS**

4 President Safranski thanked District staff for their work during the  
5 year, wished a happy holiday season to all, and expressed best wishes to  
6 Director Haselton for a speedy recovery.

7 **ADDITIONAL GENERAL MANAGER COMMENTS**

8 Mr. Chadd distributed a letter from the Association of California Water  
9 Agencies (ACWA) concerning ACWA's legislative package for solutions to the  
10 serious water crisis.

11 **ADJOURNMENT**

12 At 8:15 p.m. President Safranski adjourned the December 16, 2009  
13 Regular Board Meeting.

14 Respectfully Submitted,

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17 Sharon E. Smith  
18 Secretary/Treasurer  
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